

TEHAMA COUNTY DEPARTMENT OF EDUCATION
1135 Lincoln Street • Red Bluff, CA 96080 • (530) 527-5811 • Fax: (530) 529-4120
OFFER OF EMPLOYMENT FOR SHORT-TERM SERVICES—MULTIPLE PAY

Employee: **A** Ashley **B** Fisher
Address: **D** 1135 Lincoln Street
 E Red Bluff **F** CA **G** 96080
Position Title: **I** Credentials/HR Assistant
Department/Project: **K** Human Resource Services
Account No.: **M** 12-9026-0-8500-5000-5800-000-843-000
Period of Employment: From: **N** 1/1/2023 **O** To: 6/30/2023 **P** Not to exceed: 100 days
Not to exceed **Q** 8 hour(s) per Day
Days per week: **R** As assigned.
Description of services to be performed:
Assist Human Resource Services. **S**
Supervisor: Chiny Clawson **T**
Payment for services: Rate: \$15 **U** **V** per hour
Total payment not to exceed: \$12,000 **W**

Appropriate withholdings shall be made on employee earnings, including State and Federal income taxes, mandatory Medicare, FICA, and PERS/STRS retirement contributions. Short-term employees will receive only those benefits provided by statute, specifically Workers' Compensation and Unemployment Insurance.


This is an employment relationship known as "at will." This means the Department of Education may terminate this agreement at any time, with or without notice and with or without cause, and be relieved of any amount of consideration to the short-term employee thereafter. It also means that the short-term employee may terminate this agreement at any time, with or without notice and with or without cause. The Department hopes, however, that the short-term employee would give adequate notice to the Department in the event of a resignation and the Department would attempt to provide the same courtesy to the short-term employee.

Approved by:  Date: **X** 12/15/2022

ACCEPTANCE OF OFFER AND CERTIFICATION FOR SHORT-TERM EMPLOYMENT

This is to certify that while providing the above services to the Tehama County Department of Education, I will not receive salary or other remuneration (vacation pay excepted) from any other public agency for the specified period of employment.

I accept this offer of employment and the terms and conditions specified on the enclosed form.

Date: 12/15/2022 Signed: 

This date is added when employee signs.

FOR OFFICE USE ONLY

EMPLOYMENT CLEARANCE

Fingerprint Clearance	<input type="checkbox"/>
Negative TB	<input type="checkbox"/>
I-9 w/docs	<input type="checkbox"/>
P/R forms	<input type="checkbox"/>