

**TEHAMA COUNTY SELPA**  
**SELPA EXECUTIVE COMMITTEE MEETING**  
Tehama County Department of Education, Board Room  
1135 Lincoln Street, Red Bluff, CA 96080  
**Tuesday, December 19, 2017**  
**9:00 a.m. to 11:00 a.m.**

**MEETING MINUTES**

**PRESENT:** Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase, Jeff Scheele and Veronica Coates

**GUESTS:** Wes Grossman, Sally Tollison, Claudia Salverstrin, Mark Pfaff, Jackie Douglas

**1. Call to Order**

Brad Mendenhall, SELPA Chair, called the meeting to order at 9:05 a.m.

**2. Adoption of Agenda**

Todd Brose motioned to adopt the Agenda. Rick Fitzpatrick seconded the motion. Motion carried.

Vote in favor: Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase and Jeff Scheele  
0 opposed; 0 abstained

**3. Approval of Minutes**

Rich Hassay motioned to approve the September 28, 2017 meeting minutes. Jarod Caylor seconded motion. Motion carried.

Vote in favor: Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase and Jeff Scheele  
0 opposed; 0 abstained

#### **4. Public Input**

There was no public input.

#### **5. Convene to Close Session**

Brad Mendenhall convened the meeting to closed session at 9:15 a.m.

Cliff Curry motioned to end closed session. Rick Fitzpatrick seconded the motion. Motion carried.

Vote in favor: Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase and Jeff Scheele  
0 opposed; 0 abstained

#### **6. Reconvene to Open Session**

Brad Mendenhall reconvened meeting to open session at 9:43 a.m. No action was taken in closed session.

#### **7. Licensed Children's Institute (LCI)**

There were no LCI requests.

#### **8. Priorities Requests**

There were no priorities requests.

#### **9. Fiscal Report**

First interim fiscal report was discussed. First interim report reflects the new allocation model in full as last year was the last transition year. There was discussion in reducing expenses due to the removal of speech/language services for districts who are providing that service this year. There were questions related to the cost per pupil rise for preschool students. Veronica explained that this is due to the ever changing and increasing number of preschool students throughout the year. The proposed budget was based on the ending year pupil count of preschool students and first interim only took into account the number of current students served. This number will increase until the proxy number taken in the spring is applied for estimated actuals. The fiscal impacts of the DHH teacher vacancy and the use of Presence Learning as a provider were also discussed. The School Psychologist fee for service, SLP services, and Nursing services were updated. The IBI assignments

were updated, however have changed since first interim and an update will be provided at the next meeting.

Veronica summarized LCI revenue and NPS expenses. Currently the expenses exceed the projected revenue. Concerns regarding the LCI revenue were discussed as the hold/harmless funding exhibit has not been received yet. Brad Mendenhall made a recommendation to adjust for a projected revenue decrease.

The SELPA bus/transportation fund increase simulation was reviewed. Currently there is \$129,000 in this account. Data was shared related to the projected bus/transportation needs of the SELPA and current replacement bus costs. A suggestion made to create a transportation committee to come up with a plan for bus needs. Todd Brose, Veronica Coates, Jackie Douglas, Wes Grossman, Penny Timboe and Bree Brown will be members of the transportation committee.

Todd Brose moved to increase the 2017-2018 bus replacement fund from \$25,000 to \$50,000 and form a transportation committee to look at bus and transportation needs. Jerry Walker seconded motion. Motion carried.

Vote in favor: Vote in favor: Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase and Jeff Scheele  
0 opposed; 0 abstained

Veronica summarized the LCI revenue stream. Currently there is a hold/harmless on this revenue stream. There is a concern that our funding could be decreased with potential closure of a group home could decrease this revenue. Additionally, the expenses of providing subsidies to approved NPS placements is exceeding the current revenue. There was also discussions regarding multi-year subsidies provided for the same student. The committee discussed considering the subsidy a yearly approval process and having to re-apply for additional years. SELPA staff recommended updating the billing mechanism to better reflect any shared costs for this expense.

Todd Brose motioned to modify the budget to reflect the projected decrease of LCI (out of home care) revenue from \$117,828 to \$86,375 and bring back proposal of use of LCI funds related to NPS and how it is broken out. Rick Fitzpatrick seconded motion. Motion carried.

Vote in favor: Vote in favor: Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase and Jeff Scheele  
0 opposed; 0 abstained

Veronica summarized the work of the Excess Cost Committee. Every year the committee reviews the excess costs to program operators who are serving direct service district students. CBOs on the committees compare and average their costs and make a recommendation to the SELPA Executive Committee on a SELPA agreed upon rate. The cost proposed by the excess cost committee for 17-18 school year is \$4500.00, increasing \$1500.00 from the prior year.

Rick Fitzpatrick made a motion to approve excess costs from \$3,000 to \$4,500. Jarod Caylor seconded the motion. Motion approved.

Vote in favor: Vote in favor: Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase and Jeff Scheele  
0 opposed; 0 abstained

## **10. Local Plan Revision**

The Local Plan Revisions/Draft were presented to the committee. The Governance Section was reviewed at the September Executive Committee meeting and approved. The Committee requested the SELPA Director to bring back the remaining sections for the Committee to review, approve and move forward with the local plan revision process.

Rick Fitzpatrick motioned that the draft local plan revisions be tabled until the January meeting. Todd Brose seconded the motion. Motion carried.

Vote in favor: Vote in favor: Richard DuVarney, Rich Hassay, Rick Fitzpatrick, Jarod Caylor, Brad Mendenhall, Todd Brose, Jenny Montoya, Lane Bates, Jerry Walker, Clifford Curry, Cindy Haase and Jeff Scheele  
0 opposed; 0 abstained

## **11. Facilities Ad Hoc Committee Update**

A summary of the committee meeting held in October was provided. There was discussion on the facility needs of the Severe, Preschool and adult programs that TCDE operates. The facility will continue meeting to discuss the needs and proposed solutions and report back to the Executive Committee.

## **12. Continuum of Care Reform (CCR) Act Update**

Veronica provided an update on the statewide CCR Education Committee as well as local challenges related to the intersection of Federal IDEA and Social Service Agency placement needs. Tehama County Child Protective

Services/Social Services leadership have requested to present to the SELPA Governance Committee to relay challenges they are facing placing youth. Veronica explained the new Continuum of Care Reform model as well as local challenges our local social services agencies are facing trying to place foster youth. Tehama County Social Services Director has requested to co-present with SELPA Director in January to educate the committee on these local challenges.

### **13. December 1, 2017 CASEMIS Report**

CASEMIS data reports were provided by district and for the SELPA. The CASEMIS Report and certification were submitted to the California Department of Education (CDE) on December 12, 2017. Veronica explained the data reports and current SELPA wide trends. There was an increase SELPA wide in students qualified under Specific Learning Disability.

### **14. Director's Report**

Veronica reminded the group that Performance Indicator Reviews are due by January 31, 2018. Veronica has scheduled meetings with all districts required to do a Performance Indicator Review to assist their teams in developing the improvement plans.

There was a discussion on the current shortage of a DHH teacher in the county. Veronica relayed creative solutions that are occurring to meet the needs of students, however, there may need to be some changes in case managers and IEP team members to adjust to this shortage.

There was a concern on current legal trends Veronica has experienced this fall. She reminded the group the SELPA is available to participate and assist in Alternative Dispute Resolution for IEPs that are contentious or have outside advocates or attorneys.

### **15. District Reports**

There were no district reports.

### **16. Adjournment**

Brad Mendenhall adjourned the meeting at 11:09 a.m.