

**TEHAMA COUNTY SELPA
SELPA EXECUTIVE COMMITTEE
REGULAR MEETING**

Tehama County Department of Education, Board Room
1135 Lincoln Street, Red Bluff, CA 96080

**Tuesday, June 14, 2018
10:30 AM TO 11:30 AM**

MEETING MINUTES

PRESENT: Veronica Coates, Brad Mendenhall, Cliff Curry, Rich Hassay, Jenny Montoya, Cindy Haase, Jared Caylor, Rich DuVarney, Jim Weber, Jerry Walker, Jeff Scheele

ABSENT: Todd Brose, Rick Fitzpatrick, Lane Bates, Dane Hansen, Joey Adame, Marla Katzler

GUESTS: Karin Matray, Jim Southwick, Wes Grossman, Jackie Douglas, Renee Kennedy

1. Call to Order

SELPA Chairperson, Brad Mendenhall, called the meeting to order at 11:20 a.m.

2. Consent Agenda

This section is generally approved collectively; however, any item in this section may be considered individually upon request. All items in this section request council approval.

- 2.1. Adoption of Agenda
- 2.2. Approval of April 17, 2018 Minutes

Rich Hassay motioned to approve the April 17, 2018 agenda and minutes. Jared Caylor seconded the motion. Motion carried.

Vote in Favor: Rich DuVarney, Rich Hassay, Jim Weber, Jared Caylor, Brad Mendenhall, Jenny Montoya, Jerry Walker, Cliff Curry, Cindy Haase, Jeff Scheele

0 opposed; 0 abstained

3. Public Input

There was no public input.

4. Priorities Requests

Veronica relayed that the priority requests made from Flournoy and Richfield for 1:1 aide costs only included salary costs and not health and welfare benefits. Jeff Scheele of Richfield would like this request revisited as there has been difficulty in recruiting quality employees. If approved, the cost would increase by approximately \$10,000 adding health and welfare benefits. There was discussion about staffing this service is difficult as it requires multiple people and/or increasing hours. There was further discussion on whether it would be beneficial for the County Office to be the employer of record for these 1:1 aide services. Veronica relayed that this could be possible but there would be disadvantages such as covering other times the student has needs with other district employees. Additionally, there are disadvantages from a program standpoint as TCDE would be the supervisor of an employee who is on another campus. As these services continue to increase as students are being on included on their district of residence campuses, these services should be offered and managed by the district.

Rich Hassay motioned to amend the original approval to approve reimbursing Richfield and Flournoy for up to an 8-hour employee, excluding health and welfare benefits. Jenny Montoya seconded. Jeff Scheele abstained. Motion carried.

Vote in Favor: Rich DuVarney, Rich Hassay, Jim Weber, Jared Caylor, Brad Mendenhall, Jenny Montoya, Jerry Walker, Cliff Curry, Cindy Haase
0 opposed; 1 abstained

Jeff Scheele thanked the SELPA for the consideration and working together as he has not experienced that in previous SELPAs.

5. LCI Requests

- 5.1. SELPA Agreement – 7: LCI Bed Count Funds Revision needed, see current outdated agreement. SELPA Director seeking feedback on drafting a new agreement.

Veronica proposed rewriting this SELPA Agreement. It was originally drafted when the revenue was much higher. As the SELPA is currently over-expending this revenue source and the new law changes with AB 403 (Stone) and Continuum of Care Reform Act, the SELPA Agreement is outdated. Veronica proposes rewriting the priority use of this funds as well. A draft Agreement will be brought the SELPA board at the next meeting.

6. School Nurse MOU Agreements

Veronica provided an update on school nursing assignments and explained hiring process for a school nurse was initiated due to requests from member districts. Additionally, Red Bluff Union Elementary School District has requested to end contracting services for the 2018-2019 year. Non-renewal requests are required per

the MOU to be initiated with advance notice. For this specific non-renewal request past the deadline, SELPA governance approval is being sought due to the potential impact on the SELPA budget. The future impact on short-term requests for nursing time was also discussed. Veronica described how school nursing is allocated throughout the SELPA to member districts. There are multiple temporary requests for this year which will require hiring but there is chances that the need will decrease after this year and staffing levels will have to be reconsidered. Red Bluff Elementary Union School District is requesting to not contract for their requested .40 FTE of nursing services. For this current year, decreasing that time to Red Bluff Union Elementary School District will assist in fully staffing the other requests, including a recent request from another district.

A discussion on school nursing credentialing requirements was also had as all of the TCDE nurses and some district nurses are currently interns. The requirements are twofold as school nurses must have a Bachelors and be a Registered Nurse (R.N.). Once on a waiver they have 5 years to achieve their School Nursing Credential. During the credential program, the candidate is required to have a Credentialed School Nurse supervisor. It is recommended that be including in the school nursing staffing allocation as all of our nurses are interns. We will have one nurse in the school nursing credential program and it is beneficial to provide the supervisor for the candidate. There were some questions about the staffing allocations as some of the allocations were very small. Brad Mendenhall suggested in future years requiring a certain level of commitment to be offered contracting for nursing services. Veronica agreed that this is something that should be considered. This will be revisited prior to the MOUs being offered for the 19-20 contract period.

Cindy Haase motioned to allow Red Bluff Union Elementary out of their nursing contract for the 18-19 school year, early. Jared Caylor seconded the motion. Cliff Curry abstained. Motion carried.

Vote in Favor: Rich DuVarney, Rich Hassay, Jim Weber, Jared Caylor, Brad Mendenhall, Jenny Montoya, Jerry Walker, Cindy Haase, Jeff Scheele
0 opposed; 1 abstained

7. TCDE/SELPA Staffing Update

7.1. An update on hiring open positons and retirements will be discussed.

Veronica reported that Jackie Douglas has announced her retirement to commence at the end of November. Due to the critical and growing need for this position to manage the SELPA finances. Veronica is requesting this position be approved as full time, as well as to hire this person for cross training. Initial budget would be revised for this change as the budget was proposed prior to the retirement announcement.

Jenny Montoya motioned to increase SELPA Budget Analyst position from .6 to 1 FTE. Rich Hassay seconded the motion. Motion carried.

Vote in Favor: Rich DuVarney, Rich Hassay, Jim Weber, Jared Caylor,
Brad Mendenhall, Jenny Montoya, Jerry Walker, Cliff Curry, Cindy Haase,
Jeff Scheele
0 opposed; 0 abstained

8. Director's Report

Veronica reviewed the requirements for the CDE Disproportionality review. Last year Veronica took the hard copy files to the Sacramento office for review. After participating in the review, Veronica recommends offering limited and read only access to the CDE Disproportionality Consultant. Our SELPA has decreased the number of districts in Disproportionality from ten in the 16-17 school year to 5 in the 17-18 school year. Veronica discussed that with the new calculations, smaller sized districts like ours are impacted negatively.

Veronica reviewed current statewide legislation and finance issues related to special education. She praised the SELPA for calling their representatives about special education finance and encouraged them to continue calling to support AB 3136 as it passed the Assembly and is now in the Senate. She relayed that she heard from several statewide organizations that our calls are making a difference.

9. District Reports

10. Adjournment

Richard DuVarney motioned to adjourn the meeting at 11:55 a.m. Clifford Curry seconded the motion. Motion carried.

Vote in Favor: Rich DuVarney, Rich Hassay, Jim Weber, Jared Caylor,
Brad Mendenhall, Jenny Montoya, Jerry Walker, Cliff Curry, Cindy Haase,
Jeff Scheele
0 opposed; 0 abstained