

Tehama County Local Child Care Planning Council

Zoom meeting information:

<https://tcde.zoom.us/j/99642099493>

Join by phone:

1-669-900-9128

Meeting ID:

996 4209 9493

Minutes for Tuesday, May 18, 2021

Council members in attendance: Brian Heese, Heidi Mendenhall, Lisa Stephens and Angel Phelps

Council members absent: Michelle Schmidt and Lindsay Bertolucci

Staff: Jane Lonsberry, Patricia Banks

Guests: Lisa Stephens, Angelica Hernandez and Janet Barnes-Johnson

1.) Call to Order and Introductions

The meeting called to order at 12:38 PM. Introductions were made. Angel Phelps joined the meeting at 12:43 PM. Quorum present.

2.) Public Comment

No announcements or comments from the public.

3.) Approval of January 2020 minutes (action item)

Minutes were reviewed. Heidi motioned to approve. Angel seconded the motion.

The motion was approved by the following vote:

Ayes: Brian, Lisa, Angel and Heidi

Noes: None

Abstained: None

Absent: Michelle, Lindsay

4.) Council Business (Discussion and Possible Action)

a.) Council membership updates (discussion)

Tehama County Superintendent of Schools, Richard DuVarney has officially appointed Lisa Stephens to the Local Child Care Planning Council.

b.) LCCPC 21-22 Meeting Calendar Approval (Action)

The proposed LCCPC 21-22 Meeting Calendar was reviewed. The Council will continue to meet the same day and time. Lisa motioned to approve the meeting calendar. Angel seconded the motion.

The motion was approved by the following vote:

Ayes: Brian, Angel, Lisa and Heidi

Noes: None

Abstained: None

Absent: Michelle, Lindsay

c.) LCCPC Budget Updates (possible action)

Heidi motioned to shift funds from the car lease, travel and conference budget and reallocate the funds to materials and supplies, and use materials and supplies budget to purchase supplies for providers. Angel seconded the motion.

The motion was approved by the following vote:

Ayes: Brian, Angel, Lisa and Heidi

Noes: None

Abstained: None

Absent: Michelle, Lindsay

d.) Needs Assessment for 2021 contract proposal (Action)

LPC Coordinator proposed using a consulting service to support the work of the 2021 Needs Assessment. Phase one and two would include data collection and reporting which would happen in June 2021. The third phase of creating the written report and visuals would happen around Fall 2021. The council can choose to use all three phases of the service or some of the phases. All three phases estimated cost would be \$5,600. The LCCPC Coordinator and Council would then update yearly once base report is created.

Heidi motioned to move forward with phase 1 and phase 2 now, and phase 3 next fiscal year. Lisa seconded the motion.

Ayes: Brian, Angel, Lisa and Heidi

Noes: None

Abstained: None

Absent: Michelle, Lindsay

e.) Workforce Development Grant Discussion (possible action)

LPC Coordinator gave report updating the Council on Workforce Development Grant work in Tehama County. There was funding remaining in the higher education tuition, registration and books categories. Any unspent funds in these categories were moved to fund stipends to be paid directly to educators.

f.) Zip Code Funding Priorities (possible action)

Zip Code Funding Priorities spreadsheet was shared as well as the Priorities last set by the Council in Fall 2020. The Council was not able to come to a decision at this time. Tabling Zip Code Funding Priorities setting and approval for June 2021 meeting.

g.) Quality Counts Updates(discussion)

A new CSPP Block Grant renewal is going out for signatures and there was a request sent for LPC Coordinator Signature. The Coordinator brought to review and discuss the budget proposal for the grant with the Council before signing. The Local

Coordinator also shared a CLASS certification opportunity available to anyone in the County and will be funded by Hub dollars. The Coordinator shared about the final funding request process for the new version of the QCNS Grant. Programs must complete an end of year checklist with their mentor coach by May 30th. Then the coach will upload in Pinwheel and send the checklists to Local Coordinator who will need to process and complete funding request form for each site. Sites will complete CDF Wizard in Pinwheel or submit CDF wizard survey and now the Coordinator will again be entering child site data for the majority of providers in Pinwheel. The Coordinator shared how the amount of work time spent on QCNS related tasks has increased over time and in part due to recruiting many more sites for higher grant targets and now having a larger caseload. The QCNS Local Coordinator contract has remained the same amount since 2016 and contracts are the same across all counties regardless of site numbers. This may be discussed further at a future Quality Counts North State Lead Meeting.

h.) Provider Recognition Event Report (Discussion)

The Provider Recognition Event was drive-thru style with two locations. One in Red Bluff at TCDE and the other at New Life Assembly of God in Corning. Over 90 providers picked up supplies/goodies. Red Bluff Daily News mentioned the event in the newspaper. The event will also be included in an upcoming Future in Focus video from TCDE and Superintendent Rich DuVarney.

5.) Child Care Updates

TCDE State Preschool, Currently enrolling for the fall. Douglas Street, Bidwell and Columbia are full day, full year other locations are winding down.

NCCDI, Is currently enrolling and giving out book bags. Centers are winding down, still providing services through June.

6.) Community Reports

a.) First 5 Tehama, Help Me Grow officially launched. Flyers coming soon.

b.) Lisa Stephens Lil Pups Daycare has summer slots for private pay.

7.) Next Meeting Date

June 15, 2021 12:30-2:00 PM via Zoom

8.) Adjourn

Meeting adjourned at 1:59 PM