

## BAD ACCOUNT CODE COMBINATION CLEAN-UP PROCEDURE

Run the report: SACS Component Validation Errors (Fiscal50a). This will give you a listing sorted two ways; by account and by Problem.

In Finance/Setup/Chart of Accounts/Accounts enter the search criteria for the account string you want to expire. Hit "Go"

Open the individual form if more than one appears on the list.

Enter the "Date Expired". Hit "Save/Close".

Repeat for each account string to be expired.

Activities

All Orgs

**Finance**

- +Fiscal
- +Requisitions
- +AP
- +AR
- +Assets
- +Purchasing
- +Stores
- +Work Orders
- +Processes
- +Reports
- My Reports
- Setup**
- +Asset
- Chart of Accounts**
- Accounts
- Account Components
- Account Descriptions
- +Department
- +General
- +Purchasing
- +Stores
- +Work Order

**HR / Payroll**

Search

Go Clear Favorites

**Search Criteria - Accounts**

<b>1 - Components</b>	
FD	
RESR	
Y	
Goal	
FUNC	
OBJT	
SCH	
STF	
LOC	
<b>2 - Other</b>	
Org Id	
Fiscal Year	2010 (2009/2010)
Acct Type Code	
Alias	
Link Id	
Restricted	
Available Balance Minimum	
Available Balance Maximum	
Include Expired	
Include Expired Thru	
Only Expired Thru	
Create User	
Created Date Start	
Created Date End	
Edit User	
Edited Date Start	
Edited Date End	
<b>3 - Sort</b>	
Sort 1	
Sort 2	
Sort 3	
Sort 4	

**FD**  
Enter the FD(s) for accounts to list.

Activities

918 - Reeds Creek

**Finance**

- +Fiscal
- +Requisitions
- +AP
- +AR
- +Assets
- +Purchasing
- +Stores
- +Work Orders
- +Processes
- +Reports
- My Reports
- Setup
- +Asset
- Chart of Accounts
- Accounts
- Account Components
- Account Descriptions
- +Department
- +General
- +Purchasing
- +Stores
- +Work Order

**HR / Payroll**

Search

Go Clear New Favorites

**Search Criteria - Accounts**

1 - Components

FD	35 (County Sch Facility)
RESR	
Y	
Goal	1110 (Regular Ed:k-12)
FUNC	
OBJT	
SCH	
STF	
LOC	

2 - D'ther

Fiscal Year	2010 (2009/2010)
Acct Type Code	
Alias	
Link Id	
Restricted	
Available Balance Minimum	
Available Balance Maximum	
Include Expired	
Include Expired Thru	
Only Expired Thru	
Create User	
Created Date Start	
Created Date End	
Edit User	
Edited Date Start	
Edited Date End	

3 - Sort

Sort 1	
Sort 2	
Sort 3	
Sort 4	

**FUNC**

Enter the FUNC(s) for accounts to list.

Activities

918 - Reeds Creek

**Finance**

- +Fiscal
- +Requisitions
- +AP
- +AR
- +Assets
- +Purchasing
- +Stores
- +Work Orders
- +Processes
- +Reports
- My Reports
- Setup
  - +Asset
  - Chart of Accounts
    - Accounts
    - Account Components
    - Account Descriptions
  - +Department
  - +General
  - +Purchasing
  - +Stores
  - +Work Order

**HR / Payroll**

918 - RC Finance - Setup - Chart of Accounts - Accounts

Tools

Search List

Open New Copy Export

FY	FD	RESR	Y	GOAL	FUNC	OBJT	SCH	STFL	Description	Account Balance	Encumbered	Expensed	Adopted	Revised	Alias	Edit User	Ed
2010	35-7725-0-1110-1000-4400-340-000-000								New Facility, NON, CAP E	\$4,986.00	\$0.00	\$0.00	\$0.00	\$4,986.00	001676		
2010	35-7726-0-1110-1000-4400-340-000-000								Modernization P, NON C	\$2,452.00	\$0.00	(\$1,226.00)	\$0.00	\$1,226.00	001676		
										\$7,438.00	\$0.00	(\$1,226.00)	\$0.00	\$6,212.00			

Total Records: 2

## Activities

918 - Reeds Creek

## Finance

- +Fiscal
- +Requisitions
- +AP
- +AR
- +Assets
- +Purchasing
- +Stores
- +Work Orders
- +Processes
- +Reports
- My Reports
- Setup**
- +Asset
- Chart of Accounts**
- Accounts
- Account Components
- Account Descriptions
- +Department
- +General
- +Purchasing
- +Stores
- +Work Order

## HR / Payroll

## 918 - RC Finance - Setup - Chart of Accounts - Accounts

Tools

Search List Form

Delete
 Prev
 Next
 Save/Close
 Cancel

Account # 35-7725-0-1110-1000-4400-340-000-000, FY 2010 {2009/2010}

Account Assoc Accounts Linked Accounts

## Account Information

## 1 - Account Definition

Fiscal Year	2010 (2009/2010)
SACS Account Number	35-7710-0-1110-1000-4400
Account Number	35-7725-0-1110-1000-4400-340-000-000
<input type="checkbox"/> (Components) <ul style="list-style-type: none"> <li>(FD) 35 (County Sch Facility)</li> <li>(RESR) 7725 (New Facility)</li> <li>(Y) 0 (Undefined)</li> <li>(GDAL) 1110 (Regular Ed:k-12)</li> <li>(FUNC) 1000 (Instruction)</li> <li>(OBJT) 4400 (NON CAP EQUIPMENT)</li> <li>(SCH) 340 (Reeds Creek)</li> <li>(STF) 000 (Undefined)</li> <li>(LDC) 000 (Undefined)</li> </ul>	
(Current Balance)	4,986.00
(Description)	New Facility, Regular Ed:k-12, Instruction, NON CAP EQUIP
(Alias)	001675
Acct Type Code	E (Expenditure)
Description	New Facility, Regular Ed:k-12, Instruction, NON CAP EQUIP
Short Description	New Facility, NON CAP EQU
Link Id	1675
Validation Result	
Validation Error(s)	
Date Expired	7/1/2009

## Account Summary

## 2 - Account Summary

FTE Actual	0.00								
FTE Budgeted	0.00								
FTE Revised	0.00								
Disallow PERS Recapture	No								
Restricted	Yes								
Control Account	No								
Last Posted By	SSBRAGIA								
Last Post Date	11/12/2009 4:10:04 PM								
<input type="checkbox"/> 3 - Add/Update Information <table border="1"> <tr> <td>Created By</td> <td>SSBRAGIA</td> </tr> <tr> <td>Create Date</td> <td>10/17/2009 11:43:34 AM</td> </tr> <tr> <td>Edit User</td> <td></td> </tr> <tr> <td>Edit Date</td> <td></td> </tr> </table>		Created By	SSBRAGIA	Create Date	10/17/2009 11:43:34 AM	Edit User		Edit Date	
Created By	SSBRAGIA								
Create Date	10/17/2009 11:43:34 AM								
Edit User									
Edit Date									