

**TEHAMA COUNTY DEPARTMENT OF EDUCATION
JOB DESCRIPTION
SCHOOL HEALTH CONSULTANT**

DEFINITION:

Implements and maintains a health services program at one or more schools for the evaluation, improvement, and protection of the health of pupils and school personnel in accordance with state law and county and district policies and procedures. Directs and coordinates health services for school districts in Tehama County. Serves on the management team, and has the opportunity to review and make policy recommendations in area of assignment.

Provides leadership in interpreting the principles of a school health program that will be conducive to the well being of pupils and personnel.

ESSENTIAL FUNCTIONS AND JOB RESPONSIBILITIES:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Conducts a program of communicable disease control.
- Counsels and guides pupils and staff on individual health needs through interpretation of health appraisals and standards of normal growth and development.
- Serves as a resource person to school personnel in relating health instruction and guidance to the needs of specific pupils.
- Participates with school administrators and other school personnel in developing and conducting a school health program that includes the following:
 - Appropriate health education of pupils individually or in-groups.
 - Follow up for the correction of deficiencies by reporting finding parents.
 - Special adaptations and services to meet individual exceptional pupils.
 - Promotes good health habits.
 - Maintenance of health records.
- When present, care of accident and emergency illnesses that occur at school.
- Control of contagion through readmission, exclusions, inspections, and immunizations and helping school to plan for alternate personnel to fulfill this task when school health consultant is not available.
- Inspection of schools served to help maintain environment for optimum health.
- Conducts home visits to obtain an in-depth medical and social history, a health history and to assess the home environment where necessary or

- required or health problems are present.
- Compiles all pertinent medical information for staffing, assessment team, and/or IEP team meetings. Obtains child's medical diagnosis and his/her physician's recommendations whenever available.
 - Serves as health consultant in education and services.
 - Promotes applicable health teaching strategies.
 - Serves as a committee member or as consultant for public and private health agencies, projects, and community health taskforces.
 - Interprets school health laws to school personnel.
 - Obtains legal opinions and interpretation when needed.
 - Coordinates health sessions for school nurses, teachers, and administrators.
 - Provides county office representation on regional and state committees including professional organizations.
 - Coordinates state department health task force activities as they relate to health education instruction and disseminate publications.
 - Responds to requests from professional organizations, school districts, and state organizations to make health presentations.
 - As determined by the Individual Educational Plan team, may provide or supervise the provision of Designated Instruction and Services within the field(s) of competency.
 - Performs other duties as assigned.
 - Drives frequently for department business.

QUALIFICATIONS:

Knowledge of:

- Standard of Practice
- First Aid
- CPR
- Communicable Diseases
- Safety Practices

Ability to:

- Communicate health concerns to parents, school staff, administrators, and other health professionals; implement safety plans; organize school health screening/testing program; assess and diagnose health and accident incidents; work effectively with a wide variety of organizations and with people of all socioeconomic and cultural backgrounds; understand, implement, and give complex oral and written directions in English; maintain cooperative relationships with those contacted in the course of work; compose clear, complete, and concise correspondence and reports independently, using correct grammar, syntax, punctuation, and spelling; manage a positive, healthful school environment.

EXPERIENCE AND EDUCATION:

EXPERIENCE:

- Successful nursing experience in a hospital, doctor's office, clinic or community health agency. Related experience in a school setting.

EDUCATION:

- Valid California School Nurse Services Credential authorizing service as School Health Consultant or ability to obtain one (minimum requirements to obtain credential include: Bachelor's Degree and Valid California Registered Nurse License)
- School Audiometrist Credential desirable
- CPR/First Aid Instructor Certification desirable

OTHER REQUIREMENTS:

- Valid California driver's license and evidence of insurance (mileage reimbursable).

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel objects, tools or controls, talk and hear. The employee frequently is required to sit, stand and walk.
- The employee must occasionally lift and/or move up to 25 pounds individually or with assistance. Specific vision abilities required by this job include close vision, color vision and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate.

TERMS OF EMPLOYMENT:

Salary and work year to be established by County Superintendent.