

Special Education Teacher Job Specific Narratives

See [Time Surveying for Dummies](#)
pages 16-24 for a lot more
narratives



Code 4 ~ (see [Time Surveying for Dummies](#) page 16 for more Code 4 narratives)

- After school, I contacted a teenager about the availability of Medi-Cal prenatal and well-baby care services.
- On Monday, during an IEP meeting, I referred student to the mental health counselor for an initial evaluation.
- 8/24/09, on the phone I discussed the possibility of an initial speech evaluation with parent to evaluate speech problem.

Code 8 ~ (see [Time Surveying for Dummies](#) page 19 for more Code 8 narratives)

- As case carrier of the M/C services of student, on Friday I met with the speech therapist to re-schedule speech services for student and coordinate with other staff.
 - On 8/25/09, I met with parent as the case carrier for the M/C services for student received in the IEP to discuss the continuation of speech services and evaluate progress.
 - During the SST meeting I discussed the coordination of M/C services with the staff and parent in coordination with the O.T.
 - On Friday, as case carrier for the M/C services for student I gathered health information monitored by aide and teacher to share at a meeting with the mental health counselor to coordinate the managed care plan for student.
 - During the afternoon, I met with multiple agencies M/C case carriers to coordinate the M/C services for several individual students regarding M/C services received in the IEP.
 - Friday afternoon I met with Far Northern Regional Center to discuss the students M/C service coordination with the local district.
 - On Monday, I called to coordinate the student appointment with O.T. for evaluation of mobility.
 - During a parent meeting I revised student's speech therapy schedule to coordinate community based mental health services in coordination with the mental health counselor.
- 8/26/09, I discussed with administrator the mental health needs of a student and the follow-up of on-going mental health referral as case carrier of M/C services for student.



Code 12 ~ (see [Time Surveying for Dummies](#) page 22 for more Code 12 narratives)

- After school, I arranged for a translator to call the parents of one of my students about the effectiveness of medication for upcoming appointment with their physician.
- On 8/26/09, I arranged for a translator to attend a meeting to discuss with parent the continuation of speech services and the need for initial referral for non-mandated vision screening.
- On Friday, during an SST meeting I translated to parent the non-mandated vision referral for the nurse.

Code 14 ~ (see [Time Surveying for Dummies](#) page 23)

- On Monday, I attended an interagency meeting to discuss the delivery of M/C services in the district and how to minimize gaps in mental health services to all students in the district.
- Friday, I met with a team of professionals to address the loss of mental health services in the district and developed plan to close the gap with county provided mental health services to students.

Code 15 ~ (see [Time Surveying for Dummies](#) page 24)

Code 16 ~ (see [Time Surveying for Dummies](#) page 24 for more Code 16 narratives)

- Monday morning, I supervised a student teacher, including job performance reviews.