

**TEHAMA COUNTY DEPARTMENT OF EDUCATION  
JOB DESCRIPTION  
EDUCATIONAL SIGN LANGUAGE INTERPRETER**

**DEFINITION:**

The Educational Sign Language Interpreter provides interpreting and other support services to students with hearing impairments who, to the extent possible, are mainstreamed in regular school classes. The Educational Sign Language Interpreter's primary function is to facilitate communication between students with hearing impairments and their hearing peers, the classroom teacher, and other personnel in the school system. Other duties that may be performed when not required to provide interpreting may include tutoring, note taking, participation in meetings as a member of the educational team and other duties to support the educational environment.

**ESSENTIAL FUNCTIONS AND JOB DUTIES:**

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Provide sign to voice/voice to sign interpreting which may include American Sign Language, a form of manually coded English, and/or oral interpreting depending on the needs of the student.
- Participate in educational team meetings providing insight on the success of communication strategies.
- Provide interpreting for extracurricular activities and parent meetings as directed (such as back to school night, graduation, etc.). These activities/meetings may extend beyond the school day.
- Provide assistance with orientations to deafness, proper use of interpreting services to hearing students and staff, and/or other inservice training.
- Consult with the supervisor and classroom teachers on a regular basis.
- Monitor, on a regular on-going basis, the effectiveness of hearing aids and other instruments intended to improve the students' ability to receive auditory input and maintain a log or record of these monitoring activities.
- Provide tutoring and/or note taking and other support services (such as photocopying, typing, record keeping, etc.) when necessary and interpreting is not needed.
- Perform other duties as assigned.
- Drive frequently for department business.

**QUALIFICATIONS:**

- High School diploma or equivalent.
- Passing score on Instructional Aide Proficiency Exam, 2 years college (48 units), or AA degree or higher.
- As of July 1, 2009, and thereafter, must be certified by the National Registry of Interpreters for the Deaf (RID), **or** have a score of 4.0 or above on the Educational Interpreter Performance Assessment (EIPA) or the Educational Signs Skills

Evaluation-Interpreter (ESSE).

- Valid California driver's license and evidence of insurance.

Knowledge of:

- American Sign Language (ASL), Signed Exact English (SEE Sign), and/or other sign systems.
- Code of Ethics prepared by the National Registry of Interpreters of the Deaf.
- Methods and techniques used in communicating with deaf and hard of hearing persons.
- Technical signs and/or vocabulary used in educational settings.
- Confidentiality standards in the educational setting.

Ability to:

- Hear spoken language communication
- Use ASL, SEE Sign, and/or other sign systems
- Interpret spoken English at a rate appropriate for expected job performance
- Voice for deaf and hard of hearing persons
- Interpret or translate for a group of deaf and hard of hearing persons
- Understand and use proper English, including vocabulary and grammar
- Understand and be able to translate academic language to the cognitive level of the student
- Function as a member of the educational team performing support activities as required
- Maintain professional conduct at all times

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to manipulate or feel objects, tools, or controls, talk, and hear well enough to translate speech into sign language. In addition, the employee is regularly required to use hands to communicate using American Sign Language, for most of the working day. The employee is frequently required to stand, walk, sit, and reach with hands and arms. The employee is occasionally required to stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

TERMS OF EMPLOYMENT:

Salary and work year to be established by County Superintendent.